

Emergency tips provided courtesy of



The Carlton Building - 4 South Tennessee Street - Suite A - Cartersville, Georgia 30120
Metro Atlanta: [770] 386-9887 - Fax: [770] 386-9298

What should I do in case of...

Fire or Smoke Damage

Do these things...

Limit movement in the home to prevent soot particles from being imbedded into upholstery and carpets.

Keep hands clean. Soot on hands can further soil upholstery, walls and woodwork.

Blow or brush vacuum loose soot particles from upholstery, drapes and carpets.

Place clean towels or old linens on rugs, upholstery and carpet traffic areas.

If electricity is off, empty freezer and refrigerator completely and prop doors open.

Clean and protect chrome on kitchen and bathroom faucets, trim and appliances with light coating of Vaseline or oil.

Wash house plants on both sides of leaves.

Change furnace/air conditioner filter.

Tape double layers of cheesecloth over air registers. This will keep burn residue from falling into your ventilation system.

Flood or Water Damage

Do These things...

Remove as much excess water as possible by mopping and blotting.

Blot freshly spilled food from carpets and fabrics with a dampened cloth or sponge (but don't over wet). Scrape and blot (don't rub as it may damage fibers).

Vacuum glass particles from carpets and upholstery.

Save containers, which reveal the composition of spilled inks, cosmetics and paints.

Wipe excess water from wood furniture after removal of lamps and table top items.

Remove and prop wet upholstery and pillow cushions for even drying.

Place aluminum foil or wood blocks between furniture legs and wet carpeting.

Turn central air conditioning on for maximum drying in summer.

Remove Oriental rugs or other colored rugs from wet wall-to-wall carpeting.

Remove valuable paintings and art objects to a safe, dry place.

Open and place luggage, in sunlight to dry, if possible.

Gather loose items, toys, etc. from floors.

Don't do these things...

Attempt to wash any walls or painted surfaces without first contacting the ProFire Office.

Attempt to shampoo carpet or upholstered furniture without first consulting ProFire.

Attempt to clean any electrical appliances, TV sets, radios, etc. that may have been close to fire, heat or water without first consulting the manufacturer's authorized repair service.

Use any canned or packaged food or beverages that may have been stored close to fire, heat or water. It is very possible that they are contaminated.

Turn on ceiling fixtures if ceiling is wet. Wiring may be wet or damaged and could possibly result in injury or death by electric shock.

Send garments to ordinary dry cleaner. Improper cleaning may set smoke odor.

Don't do these Things...

Leave wet fabrics in place; dry as soon as possible. Hang furs and leather goods to dry separately at room temperature.

Leave books, magazines or other colored items on wet carpets or floors.

Use your household vacuum to remove water.

Use TVs or other household appliances while standing on wet carpets or floors. Especially not on wet concrete floors.

Turn on ceiling fixtures if ceiling is wet, and keep out of rooms where ceilings are sagging from retained water.

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What should I do in case of...

Vandalism Damage

Do these things...

Hose or wash egg damage from building exterior as soon as possible.

Blot freshly spilled food from carpets and fabrics with a dampened cloth or sponge (but don't overwet). Scrape and blot (don't rub: it may damage fibers).

Vacuum glass particles from carpets and upholstery.

Save containers, which reveal the composition of spilled inks, cosmetics and paints.

Harmful Waste

(Sewage, Bloodborne Pathogens, Etc.):

Do these things...

Stay out of affected areas.

Call emergency service personnel if the situation is life threatening.

Treat all bodily fluids as if they are contaminated.

Turn off the HVAC system if there is a sewage damage.

Don't do these things...

Attempt to remove ink, paint or cosmetic stains.

Operate damaged lamps or appliances.

Discard wood chips, broken pieces from furniture, porcelain or other art objects.

Don't do these things...

Attempt cleanup of any kind.

Touch or handle items that might be contaminated with bodily fluids.

Eat, drink, smoke, apply cosmetics or handle contact lenses in affected areas.